

AREA RECORD OFFICER STATUS

DD/S

	<u>Present</u>	<u>Recommended</u>
a. Full time Records officer assigned	2	7 7
b. Part time Records officer assigned	5	0
c. Records officer duties performed by Records Mgt. Staff	$\frac{3}{10}$	$\frac{2}{10}$

DD/I

a. Full time Records officer assigned	0	5. (Helped by Mgt Staff)
b. Part time Records officer assigned	10	2
c. No Records officer assigned	$\frac{1}{11}$	$\frac{0}{7}$
TOTAL SEPARATE PROGRAMS -		

DD/P

- a. Records Mgt. staff liaison restricted to Chief, RI/FI and his Records Management Officer.
- b. No available information on full and part time Records officer assignments within DD/P area divisions and staffs.

Also that admin officer contact the Rec. Mgt Staff to get details on where the holes are
Pm will recommend to each office proposed deficiencies + corrections